

Pediatric Neurology  
Child Development

Electroencephalography  
Epileptology

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September 20, 2019

It is with mixed emotions that, in view of health concerns, I will be closing my office and retiring from the practice of Pediatric Neurology as of November 30, 2019.

It has been a great pleasure and most satisfying for me to have had the privilege of assisting you with your neurological and developmental concerns. I thank you for your confidence in me over the thirty-five years that I have been in practice in this community.

For your future neurological care, I suggest that you reach out to your pediatrician or primary care physician for a referral, as it is important that you have continuity of **collaborative** care.

Shoreline Records Management will serve as the custodian of all my records as of November 30, 2019. To request a copy of your records **after November 30, 2019**, please reach out to Shoreline Records Management whose contact details are provided below:

All requests for medical records should be sent by **authorized** requestors via e-mail to:

[request@shorelinerm.com](mailto:request@shorelinerm.com)

Requests should include the patients full Name and Date of Birth. Once Shoreline is in receipt of your email, a HIPAA release form will be sent which needs to be signed and returned. Records can be securely sent via email link or mailed. Shoreline has set up a toll-free number–**1-800-435-2956** to address any follow up questions or concerns you may have. Please do not call until you have sent an email request, as **all requests** must be documented.

I wish you all the best in the future and are grateful for the trust you have placed in me over the years we worked together.

Sincerely,

Marcia Bergtraum M.D.  
*Diplomate American Board of Pediatrics*  
*Diplomate American Board of Psychiatry & Neurology*  
*– Special Qualification in Child Neurology*